

House Rules

for the decentralised accommodation of the District Office of Fürstenfeldbruck for the accommodation of persons entitled to benefits in accordance with the Asylum Seekers Benefits Act as well as all persons obliged to take up residence, inter alia

1. The owner, the administrator and the responsible civil servants of the District Office of Fürstenfeldbruck exercise the domiciliary rights.
2. Residents of decentralised accommodation of the District of Fürstenfeldbruck are those persons who have been obliged to take up residence in the accommodation by the Regional Government of Upper Bavaria or the District Office of Fürstenfeldbruck.
3. The residents shall ensure that peace and quiet is kept from 10 PM until 7 AM and also from 1 PM to 3 PM. Any activities causing noise, such as loud music, are strictly prohibited during this time as well as on Sundays and public holidays.
4. Parties of any kind (birthdays, weddings, etc.) are not permitted without the permission of the District Office of Fürstenfeldbruck. This must be applied for at least two weeks before the event using the mailbox: asylbewerberunterbringung@LRA-FFB.de, stating the person responsible, duration, occasion and the number of attendees to be expected. A security deposit may be requested in advance.
5. There is a ban on alcohol and the possession, consumption and trade of drugs throughout the premises.
6. Smoking is prohibited throughout the building. Smoking is only allowed outdoors in the designated areas; any remnants must be disposed of in the designated receptacles. Heating coal (especially for water pipes and shishas) is not permitted anywhere inside the building.
7. The kitchen, sanitary facilities, common rooms and residents' rooms must always be kept clean and be cleaned again after use. Cooking and warming up food and drinks is prohibited in the rooms. The instructions (cleaning plan, etc.) issued by the employees of the District Office of Fürstenfeldbruck must be followed.
8. Unauthorised installation and commissioning of electrical appliances or additional heaters is not permitted. Prior approval from the District Office is required. Electrical appliances that have been installed and operated in contravention of this prohibition may be confiscated by the District Office of Fürstenfeldbruck. Please also note the supplementary information on this (see below).
9. Residents are required to obtain prior permission from the District Office before bringing in their own furniture. Any furniture that has been brought in without such permission may be confiscated by the District Office of Fürstenfeldbruck. Please also note the supplementary information on this (see below).
10. The furnishings and fixtures are the property of the District Office of Fürstenfeldbruck and must be handled with care by the residents and left in the designated rooms. Damages must be immediately reported to the District Office of Fürstenfeldbruck. Do not screw objects or other appliances to the building or drill anything into the walls. Damage to the furniture or the building caused by negligence or even deliberate intent is subject to liability for damages and may result in criminal prosecution.
11. Rescue and escape routes as well as access to utilities must be kept permanently clear. Blocking or jamming fire or smoke doors is prohibited. Tampering with or improperly triggering equipment in the fire alarm system is prohibited. Violations constitute a criminal offence and may result in criminal prosecution. We would like to point out that misuse of emergency calls is also punishable.
12. Parents are fundamentally responsible for their children and bear the duty of supervision.
13. Residents are not allowed to set up their own Internet access, landline telephone connections or the like. The Helferkreis may allocate WiFi connections after consultation with the District Office.
14. Waste must be properly disposed of in the waste bins provided. Waste must not be disposed of via the sewage system (toilet and washbasin drains, etc.). Dumping bulky waste and rubbish on the premises is prohibited and will be disposed of at the expense of the party responsible.
15. Third persons who are able to identify themselves with a duly issued official identity document and who visit a resident are permitted to stay in the accommodation during the day from 8 AM to 11 PM. The resident who is being visited is liable for any unauthorised acts resulting from this visit. Peace within the accommodation must not be affected by the visit of third persons.
16. Visitors are not allowed to stay overnight. Any such breach of this prohibition will be subject to punishment.
17. Residents must inform the responsible supervisor of the property if they plan on being absent for more than seven days.
18. Sales representatives, traders, peddlers, representatives of religious communities, associations or other organisations are prohibited from entering the accommodation to conclude contracts, subscriptions, to recruit members, for missionary activities or the like; this also applies to persons offering paid services (especially prostitution) or advertising. Violations will be prosecuted under criminal law.
19. Representatives of the media may only enter the accommodation for the purpose of reporting with the approval of the District Office of Fürstenfeldbruck. In general, photography in and on the premises of the accommodation is only permitted with the approval of the District Office of Fürstenfeldbruck.
20. Employees and representatives of the District Office of Fürstenfeldbruck and the police are entitled to carry out checks on persons

and rooms in the accommodation and, if necessary, to issue house bans.

Supplementary information to No. 8 and 9 of the House Rules

Guidance on furnishings in the accommodation of the Fürstenfeldbruck DO

Any furniture brought in by the residents, as well as electrical appliances, require the prior approval of the District Office of Fürstenfeldbruck. This list serves as guidance and is not an exhaustive list. In principle, a distinction is made between collective accommodation and smaller properties (definition: apartments and houses). In all cases, escape routes must be kept clear and must not be blocked.

Furnishings

Item	Quantity	
	Collective accommodation	Smaller and other properties
Baby cot	1 per baby/infant	
Personal mattresses	In exchange for or in addition to the mattress provided	
Carpets	In principle no, except for family cohabitation, as a place to sleep or eat or for religious practice; but only in proportion	In principle yes, but only in proportion
Curtains	In principle, no, except fireproof / incombustible (DIN 4102 or DIN EN 13501-1- at least with very low flammability)	In principle yes, but only in proportion
Furniture made of glass and/or metal with minimal wood content	In principle yes, but only in proportion	
Couch/sofa	No, possible in common rooms after prior arrangement with the responsible supervisor of the property	In principle yes, but only in proportion

Electrical appliances

In principle, a distinction must be made between small appliances for everyday use and other appliances. This list is also for guidance only and is not an exhaustive list.

Small appliances for everyday use	Other appliances, generally over 1000 watts
e.g. mobile phone, charger, lighting, radio, CD player, laptop	e.g. kettle, hairdryer, TV, fridges, freezers
Can be used in principle - proportionality always assumed.	Can be used in principle only with the relevant E-check by a specialist - except for new goods with invoice. Please note that these must only be used in the appropriate rooms (e.g. kettle in the kitchen). Proportionality always assumed.

The following devices are generally prohibited in the accommodation: Fan heaters, radiators, coal lighters, stovetops, etc. In addition, no "tampered" appliances may be operated (e.g. connection cables no longer in their original condition).